

Benefits of using QuickBooks Payroll

Simple Setup

- Use the EasyStep Interview then run payroll with a mouse-click
- Dedicated in product help pages and guides specifically for payroll

Easy-to-Use

- Fully integrated - no additional software required
- All employee details are kept in a single place , so you can quickly find the information you need
- Payroll information seamlessly updates your company accounts and BACS software. ^
- Process payroll for up to 100 employees per company file and multiple companies.

Compliant

- HMRC accredited software.^
- Free legislative updates during your subscription period.
- Easily and quickly view & pay what you owe to the HMRC
- E-file compatible - File your end of year payroll reports online and claim up to £575 rebate from HMRC.**

Automatic Calculations

- Salaries and Hourly Pay rates, including overtime
- Other addition and deduction items such as Bonuses and employee loans
- Income Tax
- Employees and Employers NIC's
- Directors Annual & Per Period basis
- Employee and Employers Pension contributions
- Student Loan deductions
- Statutory Sick (SSP), Maternity (SMP) and Paternity Pay (SPP)
- Attachment of Earnings Orders (AOE's)
- Small Employers Relief

Printing

- Print P14/P60 and P45's on HMRC forms
- Batch print payslips.
- Batch print paycheques
- Print P11's and P35CS reports



Pay Multiple Employees in one pass

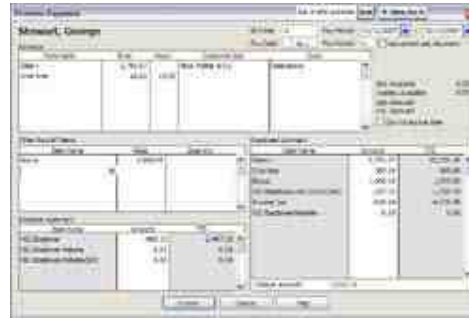
Select an individual employee or groups of employees to pay.

Group together by payment frequency e.g. weekly, and payment method e.g. Cheque.

Preview payment to each employee, make any adjustments necessary before recording the payment.

Automatically calculate appropriate Tax and NI deductions:

Based upon earnings entered onto the Payslip, QuickBooks Payroll can automatically calculate the required Income Tax, Employee and Employer National Insurance figures, ensuring accurate and compliant employee payments.



| Company: Administration (756666666666) | | Payroll Period: 11/01/2010 - 11/15/2010 | |
|--|--------|---|----------------------|
| Employee: John Smith | | Pay Rate: £10.00 | Hours Worked: 100.00 |
| National Insurance Number: 99 99 99 99 | | NI Class: 1 | NI Rate: 11.00% |
| Category | Rate | Amount | Code |
| Basic Pay | £10.00 | 1,000.00 | |
| Income Tax | | (100.00) | |
| Employee NI | | (110.00) | |
| Employer NI | | (110.00) | |
| Net Pay | | 680.00 | |
| Overseas | | | |
| Other | | | |
| Total Pay | | 1,000.00 | |
| Total Deductions | | 1,000.00 | |
| Total Pay | | 0.00 | |

Print Payslips

Quickly and easily print payslips for your employees on plain or pre-printed stationary.

Show the required information, to ensure your employees have all the information they need.

P11 Working Sheet

Automatically record all the necessary employee payroll details onto a P11 Working Sheet.

Fully understand each employees payroll record without any extra data entry or pulling of multiple reports.



Key Features

| What can QuickBooks Payroll do for you? | QuickBooks Regular | QuickBooks Pro and QuickBooks Accountant |
|---|--------------------|--|
| Maintain up to 99 companies in one subscription | ✓ | ✓ |
| Calculate Income Tax and National Insurance | ✓ | ✓ |
| Keep track of payroll liabilities | ✓ | ✓ |
| Track sick and holiday time | ✓ | ✓ |
| Advance holiday pay | ✓ | ✓ |
| Keep a record of employee details | ✓ | ✓ |
| Internet submission of year end reports (P14 and P35) | ✓ | ✓ |
| Produce and print P14/60 forms (onto standard HMRC forms) | ✓ | ✓ |
| Payroll reports – incl. P11 and year-end reports | ✓ | ✓ |
| Print payslips | ✓ | ✓ |
| Print pay cheques and giro slips | ✓ | ✓ |
| Track All Income and Expenses by Department | ✓ | ✓ |
| Print P45's | ✓ | ✓ |
| Student Loans | ✓ | ✓ |
| Tax Credits | ✓ | ✓ |
| Annual payroll limit | ✓ | ✓ |
| Payroll processing weekly, fortnightly, or monthly. | ✓ | ✓ |
| Calculate payroll on quantity of hours | ✓ | ✓ |
| Statutory Payments (SSP, SMP and SPP) | ✓ | ✓ |
| Statutory Payments Reporting | ✓ | ✓ |
| Pension schemes | ✓ | ✓ |
| Retrospective Payments | ✓ | ✓ |
| Directors End of year calculation | ✓ | ✓ |
| Pay your employees by BACS^ | | ✓ |
| Print timesheets | | ✓ |
| Use timesheet information to calculate payroll | | ✓ |

15 reasons to buy QuickBooks Payroll

- Do you have employees?
- Do you need to cost effective way of calculating employees pay and recording the costs in your accounts software?
- Do you use timesheet data to create payroll payments?
- Do you want an easy way stay compliant with the ever changing payroll rules and regulations?
- Do you want to claim up to £575** back from the government for your payroll expenses?
- Safe, Secure and Accurate - HMRC accredited software.^
- E-file compatible - File your end of year payroll reports online and claim up to £575 rebate from HMRC.**
- Automated - Calculates all additions and deductions like Employers Pension Contributions and Income Tax
- Integrated - Payroll information seamlessly updates your company accounts and BACS software. ^

- Issue Payslips - Automatically batch print payslips.
- Compliant - Easily and quickly view & pay what you owe to the HMRC.
- Small Employers Relief - automatically calculated for you to make sure you claim your entitlement.
- Official Forms - Print P14/P60 and P45's on HMRC forms.#
- Designed for you - process payroll for up to 100 employees per company file and multiple companies.
- Free Updates - Includes legislative updates during your subscription period.

HMRC Payroll Standard

The Payroll Standard helps employers identify payroll software products with the essential features necessary to calculate PAYE, NICs, Statutory Payments and perform a range of other payroll functions. Payroll software developers can apply to have their products tested against the Payroll Standard and products that successfully pass the test and receive accreditation can display the HMRC Payroll Standard logo on their marketing material.

Employers can find out which payroll products have been accredited by visiting <http://www.hmrc.gov.uk/ebu/acclist.htm> or telephoning the Payroll Standard Helpline on **0845 915 9146**.

Accredited payroll software products may be used by employers themselves, or on their behalf by

- an agent
- a payroll bureau
- an Internet payroll service.

The requirements of the Payroll Standard, as shown on pages 2 and 3 of this document, must be satisfied before a payroll product can be accredited.

The Payroll Standard is updated periodically to reflect changes in legislation and is available to view and download from <http://www.hmrc.gov.uk/ebu/payroll.htm>

QuickBooks Payroll subscription costs £99.95 for 12 months

Call 0845 606 2161 to subscribe to QuickBooks Payroll

* Annual subscription to QuickBooks Small Business Payroll applies. Applicable to mainland UK only.

** QuickBooks will enable you to submit to the HMRC your payroll end of year returns online - qualifying for Government incentives worth £250 in the first year (05/06) and up to £575 over 4 years. Government Incentive of £525 is available to companies with 1-50 employees only.

^ e-Payment Solutions is a separate subscription service which allows you to pay your employees using BACS. No additional hardware required.

^^ Accredited as meeting the requirements of the published HMRC Payroll Standard, version number 6.1 and the relevant sections of the HMRC Quality Standard version number 2.0

Laser mailer portrait only